

**DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on November 21, 2017 at 6:30 am in the library.

**MEMBERS PRESENT:** Mr. Stephen Dodge  
Mr. William Langbein  
Mr. Jona Snyder  
Mrs. Stephanie Tanner  
Mr. Steven Yancey

**MEMBERS ABSENT:** Mrs. Mary Bartlett-Linden  
Ms. Beverly Biedermann

**OTHERS PRESENT:** Mr. Michael Davis, Superintendent  
Mr. Brian Latella, Elementary Principal  
Ms. Tracey Lewis, District Clerk  
Additional attendees in audience

- I. Call to Order
  - a. Mr. Yancey called the meeting to order at 6:31 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
  1. October 17, 2017 Regular Meeting Minutes

**MOTION # 2 – APPROVAL OF MINUTES**

ON THE MOTION of Mr. Dodge, seconded by Mrs. Tanner, the board moved to approve the minutes from the October 17, 2017 Regular Meeting. Motion carried 5 yes, 0 no.

- IV. Public Forum
  - a. None
- V. Reports
  - a. Treasurer
    1. Internal Claim Auditor's Report

**MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the Internal Claim Auditor's Report. Motion carried 5 yes, 0 no.

2. Treasurer's Report dated October 31, 2017

**MOTION # 4 – APPROVAL OF TREASURER'S REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the October 31, 2017 Treasurer's Report. Motion carried 5 yes, 0 no.

3. Detail Warrants

**MOTION # 5 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Dodge, seconded by Mrs. Tanner, the board moved to approve the Detail Warrants as follow: Warrant Number 16 – Fund A – 10/13/17 – 10 pages, Warrant Number 17 – Fund A – 10/27/17 – 5 pages, Warrant Number 19 – Fund A – 11/6/17 – 1 page, Warrant Number 5 – Fund C – 10/13/17 – 2 pages, Warrant Number 6 – Fund C – 10/26/17 – 2 pages, Warrant Number 4 – Fund TA – 11/6/17 – 4 pages, Warrant Number 4 – Fund HBUS – 11/6/17 – 3 pages, Warrant Number 3 – Fund FA18 – 10/13/17 – 2 pages, Warrant Number 4 – Fund FA18 – 10/26/17 – 2 pages. Motion carried 5 yes, 0 no.

4. The board acknowledged receipt of the completed Uniform Guidance-Internal Controls document.

b. Superintendent – Information Items

1. Mr. Davis provided notice of the “Fiscal Planning for 2018-19 & Advocacy Initiatives” to be held December 4, 2017.
2. Mr. Davis provided a Labor Relations Update: New York State Paid Family Leave for the board to review.
3. The 2018 Timeline and information for Annual Budget Vote and Elections was shared with the board.
4. Mr. Davis provided the Department of Health Audit results to the board. It was a clean audit.
5. The board discussed options for the Science Boat.
6. The Wall of Fame was discussed.
7. The options for the score board(s) on the athletic fields were discussed.
8. Mr. Davis provided a Building Project Slide Show
9. Mr. Davis praised Betsy Lopata and Michele Cotter for being awarded the Unsung Heroes Award which is a grant for \$2,000 for the district.
10. Mr. Davis discussed the upcoming Educational Summit which will be held December 18, 2017 with Claudia Tenney in attendance.

c. Superintendent – Approval Items

1. Approval to surplus list as provided

**MOTION # 6 – APPROVAL TO SURPLUS PROVIDED LIST OF EQUIPMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to surplus the items on the provided list. Motion carried 5 yes, 0 no.

2. Approval of Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity

**MOTION # 7 – APPROVAL OF RESOLUTION REGARDING NYSMEC**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity. Motion carried 5 yes, 0 no.

3. Approval of Overnight Field Trip for FFA January 27-28, 2018

**MOTION # 8 – APPROVAL OF OVERNIGHT FFA TRIP**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the overnight FFA Trip to Syracuse from January 27-28, 2018. Motion carried 5 yes, 0 no.

4. Approval of Tax Collection Status Report for 2017

**MOTION # 9 – APPROVAL OF TAX COLLECTION STATUS REPORT FOR 2017**

ON THE MOTION of Mr. Dodge, seconded by Mr. Snyder, the board moved to approve the Tax Collection Status Report for 2017. Motion carried 5 yes, 0 no.

5. Approval of Resolution SEQR for Purchase of Maintenance Equipment Project ID # 7339

**MOTION # 10 – APPROVAL OF RESOLUTION SEQR FOR PURCHASE OF MAINTENANCE EQUIPMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the Resolution SEQR for the Purchase of Maintenance Equipment for Project ID # 7339. Motion carried 5 yes, 0 no.

6. Approval of Non-Resident student for 2017-18 entering grade 12

**MOTION # 11 – APPROVAL OF NON-RESIDENT STUDENT FOR 2017-18**

ON THE MOTION of Mr. Snyder, seconded by Mr. Dodge, the board moved to approve the non-resident student application for a student entering grade 12 for the 2017-18 school year with the understanding that the Top10 consideration is not applicable to this student. Motion carried 5 yes, 0 no.

7. Approval of overnight trip for Superintendent Davis to Mohawk Regionals Association of School District Administrators from February 5-6, 2018 in Albany, NY

**MOTION # 12 – APPROVAL OF CONFERENCE FOR MR. DAVIS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the overnight conference for Mr. Davis at the Mohawk Regionals Association of School District Administrators to be held in Albany, NY on February 5-6, 2018. Motion carried 5 yes, 0 no.

- VI. Policy – The first readings of the following policies were done at this time:
  - a. First Reading of Revised Template Policy # 1200 entitled “Parent and Family Engagement in Title I Program”
  - b. First Reading of Revised Template Regulation #1200.1 entitled “Annual Notification of Teacher Qualifications”
- VII. Old Business
  - a. None
- VIII. New Business
  - a. Personnel
    1. Leave Request
      - a. Carolee Snyder – January 3-14, 2018 utilizing 3 personal days and the rest as unpaid leave days

**MOTION # 13 – APPROVAL OF LEAVE REQUESTS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the leave request of Carolee Snyder from January 3-14, 2018 utilizing her personal time and then unpaid leave. Motion carried 5 yes, 0 no.

- b. Michele Cotter - Sabbatical leave for Fall 2018 – this will be discussed in Executive Session and then put on the December 2017 agenda

2. Volunteer Appointments

**MOTION # 14 – APPROVAL OF VOLUNTEER APPOINTMENTS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the following volunteers:

- a. Amy Coleman – Volunteer coach to Girls Basketball for 2017-18
- b. Megan Peckham – Volunteer coach to Cheer for 2017-18
- c. Tyler Eaton – Volunteer coach to Boys Basketball for 2017-18

Motion carried 5 yes, 0 no.

3. Appointments

**MOTION # 15 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to approve the following appointments:

- a. Susan Tice – Non-Certified Substitute Teacher effective 11/8/17
- b. Susan Tice – Full Time Teacher’s Aide effective 11/21/17
- c. Chad Billings – Snow plow driver effective 11/21/17
- d. Mentors
  - a. Megan Barnes to mentor Emily Dodd
  - b. Amber Neiss to mentor Chad Putney
  - c. Tanna Sreca to mentor Maggie Towers
- e. Lindsay Bailey – Literacy Committee Chairperson for 2017-18 with a stipend of \$1,000
- f. Ed Jeffers – Substitute Kitchen Helper effective 11/1/17
- g. Heather Misiaszek – Long Term Substitute for Courtney Heim effective 11/27/17 through approximately 2/9/18

Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 16 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mrs. Tanner, seconded by Mr. Dodge, the board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 5 yes, 0 no

c. Principal Reports

1. Mr. Latella discussed the Elementary Food Drive and the fact that they collected over 500 items, the new layout for the elementary report cards, provided some explanation to the grading used, discussed the positives of the report cards being delivered prior to the parent/teacher conferences, and the PBIS (Positive Behavior Intervention Support) that has been part of the professional development of our teachers.

2. Mr. Nichols gave credit to Mrs. Umstead and her students for a successful Veteran’s Day Breakfast, shared that Debbie Patrick from the Kelberman Center has been providing professional development, that star training continues with Amy Combs, the success of the high school parent/teacher conferences implemented this year, his encouragement of his staff to use “Good News Calls” for parents to know their students are excelling, and the upcoming High School food drive in correlation to spirit week.

IX. Correspondence

- a. Richard Engelbrecht’s monthly BOCES newsletter for November 2017 was provided.
- b. The Library Media Center Monthly report for October 2017 was shared.

X. Executive Session and appoint Temporary Clerk for Executive Session

**MOTION # 17 – ENTER EXECUTIVE SESSION**

ON THE MOTION of Mr. Dodge, seconded by Mr. Snyder the board moved to enter into Executive Session at 7:46 pm with Mr. Dodge acting as temporary District Clerk to discuss collective negotiations pursuant to Article 14 of the Civil Service Law i.e., the Taylor Law. Motion carried 5 yes, 0 no.

XI. Adjourn Executive Session

**MOTION # 18 – ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mrs. Tanner, seconded by Mr. Snyder, the board moved to adjourn Executive Session at 8:15 pm. Motion carried 5 yes, 0 no.

XII. Adjournment

**MOTION # 19 – ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Tanner, the board moved to adjourn for the evening at 8:15 pm. Motion carried 5 yes, 0 no.